

BOND COMMITTEE MEETING MINUTES

APRIL 6, 2022

I. Introductions

- a. Committee members introduced themselves. Members Allen, Bejarano, Franco, Trujillo and ValVerde were in attendance in person. Josan joined via Zoom. Simon absent

II. Citizens Oversight Committee Overview & Responsibilities – David Casnocha, Stradling, Yocca, Carlson & Rauth

- a. Mr. Casnocha walked Members through the District's current Citizens' bond Oversight Committee Bylaws for Measure O. Topics covered included purpose of the committee, duties of the committee, duties of the District, membership, audits and selecting officers
- b. The following items were discussed:
 - i. Item 3.1 Inform the Public – The Committee discussed how to deliver the information to the public. Some options discussed were to post on the website, Letter to the Editor, discussion during a Board meeting.
 - ii. Item 3.3 Annual Report – The District will put together an Annual Report and present to the Committee at a meeting shortly after the Audit Report is approved by the Board. The District will then add the Chair and Vice Chair to the agenda of the next Board meeting to report out to the Board during Open Session.
 - iii. Item 3.4(b) Change Orders – The Committee requested information on change order experience. The District will go back and locate any change orders for Measure O projects.
 - iv. Item 3.4(f) Deferred Maintenance Plans – The Committee requested to review the District's current deferred maintenance plan.
 - v. Item 4.1(b) Inspection of School Facilities – the Committee requested to be able to tour projects being funded by Bond funds.
 - vi. Item 5.3 Ethics: Conflict of Interest – Mr. Casnocha advised that this section is no longer required and recommended the District eliminate this section. Ms. Affrunti agreed to make the change as suggested.
 - vii. Item 7.1(a) Postings on Website – members indicated it wasn't easy to locate the Bond website and requested an area on the District's homepage for easier access to all information related to Bond Measure O. Members also requested that the following information be posted on the website:
 1. Prior Committee meeting information
 2. Projects completed since the start of Measure O
 3. Audit Report
 4. Member list
 5. Minutes of last meeting
 6. Last Annual Report
 - viii. Item 7.2 Bond Audit – The Committee requested having the auditor present to present the audit report in future meetings

III. Election of Officers

- a. A motion was made by Louis Franco to nominate Bob Allen as the Chair of the Bond Oversight Committee. The motion was seconded by Mike ValVerde. Motion passed 5-0.
- b. A motion was made by John Trujillo to nominate Cesar Bejarano as the Vice-Chair. The motion was seconded by Louis Franco. Motion passed 5-0.

IV. Bond Language

- a. The language that was presented on the ballot that was approved by voters was reviewed to provide a baseline for what is to be looked for.
- b. The Committee asked what was “promised” during the campaign for Measure O. The District will inquire what the promise was since Administration was not here at that time.

V. Bond Issuance

- a. The timing of the Bond Issuances was discussed. The District will share that out with the Committee at the next meeting.

VI. **Next meeting date** – The Committee requested to have the next meeting in July instead of the proposed September date. The Committee also agreed to meet four times per year.

VII. **Adjourn Meeting** – A motion to adjourn the meeting was made by John Trujillo, seconded by Cesar Bejarano. Motion passed 5-0.